

Greenridge Baptist Church Greenridge Activity Center Use Agreement

The purpose of the Activity Center is to provide the people of the Clarksburg community and the Greenridge church family opportunities to connect with God, their friends and faith through play, opportunities to learn, and chances to serve.

RENTAL INFORMATION

For and in consideration of the sum stated below, the receipt of which is hereby acknowledged, Greenridge Baptist Church hereby grants to:

Event Rental Individual or Group Name: _____

Contact Person: _____ Phone No. # _____

Address: _____

has the right to use Greenridge Activity Center's;

___ Meeting Room # _____ Gymnasium ___ Sanctuary ___ Stage _____

Soundbooth _____ Video _____ Lobby _____ Kitchen _____

for a (type of function) _____ and for no other purpose, to be held on the _____ day of _____ in the year of _____, during the hours of _____ am/pm to _____ am/pm.

FEE INFORMATION

Rental Fee \$ _____

Sound/Video \$ _____

Kitchen use \$ _____

Table/chair set up \$ _____

TOTAL FEES DUE \$ _____

(Reservation deposit is due with reservation form, balance due day of event)

Reservation Deposit – 20% \$ _____

Balance due \$ _____

SECURITY DEPOSIT \$ _____

(\$200 athletic/meeting space, \$750 – \$1,000 banquets)

1. Renter agrees to pay \$ _____ indicated above.
2. Renter agrees to pay any other stated charges as apply.
3. A Security/Damage Deposit of \$ _____ must be paid separate from all other fees and is due a minimum of 14 days prior to the rental date.
4. The Renter shall be liable for all damages identified below occurring during the contracted rental times. All damages in excess of the Security/Damage Deposit will be billed directly to the Renter. The Security/Damage Deposit will be refunded in full except under the following circumstances:

